



CPAA

2025 Conference

April 28 - 30, 2025

Red Deer Resort and Casino



**CALL FOR
PRESENTATIONS**

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POTENTIAL PRESENTATION TOPICS

- Localized energy solutions: opportunities and transition strategies for the future.
- Urbanization trends and impacts to rural community planning.
- Rural health crises and the role of planners and administrators.
- Environmental stewardship, managing local assets with global interest.
- Building local resiliency in the face of global issues, disaster preparedness, and management tactics in public administration and planning
- Regulatory barriers to providing services and engage in product development that support local economic development.
- Case studies of applied technology and innovation in public administration.
- Building resilience through supply chain management, considerations, and best practices for public administration.

Have another idea? We'd love to hear it!

SUBMISSION DEADLINE JANUARY 31, 2025

CONTACT US:

E-MAIL: CPAA@CPAA.BIZ

PHONE: (780) 432.6387

WEB: WWW.CPAA.BIZ

ADDRESS: 600, 900 – 6TH AVENUE SW
CALGARY, ALBERTA T2P 3K2

SUBMIT YOUR PROPOSAL

Please submit your proposals including the following:

- Title of the presentation, which clearly indicates the topic
- Presenter(s) information:
 - » Name(s) of presenter(s)
 - » Job title
 - » Headshot
 - » Short biography (maximum 100 words)
 - » Organization affiliation
 - » Contact information, including e-mail address and telephone number
 - » Presenter's previous speaking experience, including relevant speaking engagements.
- Proposed presentation format (e.g., panel discussion, interactive workshop, presentation, mobile tour)
- Presentation proposal abstract: Please provide a clear and concise description or abstract of the session (max 200 words)

Presentation Information:

- A typical AV package will be available: screen, laptop, remote, LCD projector and mics. Please list any other equipment/ AV requirements.
- All proposals must be submitted to the CPAA office at cpaa@cpaa.biz using the online form: **Click here.**
- Access to a virtual presenter, and internet connectivity for videos should not be relied on and may not be available.

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PRESENTATION FORMATS

Short Presentation/Workshop	Long Presentation/Workshop
<ul style="list-style-type: none"> • 1 hour in length 	<ul style="list-style-type: none"> • 1.5 hours in length
Training Workshop	Panel Discussion
<ul style="list-style-type: none"> • 3 hours in length • Interactive or educational 	<ul style="list-style-type: none"> • 1.5 to 2 hours in length • 2+ presenters
Mobile Tours & Workshops	Other Ideas?
<ul style="list-style-type: none"> • 2 or more hours in length • May include walking workshops or involve transportation to local venues and attractions. <p><i>Please note CPAA will not be responsible for arranging transportation for mobile tours & workshops</i></p>	<p>Do you have a creative approach to presenting your topic?</p> <p>Please describe in your submission.</p>

Please note that the duration of presentations may be subject to minor change as the conference agenda is refined and finalized.

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SELECTION PROCESS

The Conference Committee, composed of volunteers from municipal practice, private industry and academia, will review all proposals and selection based on the following criteria:

- The relevance of the topic to planning and to the conference theme(s).
- The presenters' expertise, knowledge, and ability to engage and challenge delegates.
- The proposed session's ability to fit within the conference structure.
- The submission is received by the end of day on **JANUARY 31, 2025**.

The Conference Committee will notify those who have submitted proposals of its decision by email by **FEBRUARY 21, 2025**.

Please note:

- The Conference Committee may determine that a proposal could or should be presented in a format other than that proposed by the submitter. The submitter will be consulted by the Committee regarding other presentations options.
- The Conference Committee will work with the selected presenters to finalize their presentation time slot within the conference schedule and will share the final conference schedule with presenters as soon as possible. The schedule must be adhered to as it will be used to market the conference.
- A presenter registration form and presenter contract will be sent to successful presentation submissions upon confirmation by the conference committee. **Please return this form as soon as possible to guarantee your spot on the speaker roster.**
- Conference presenters will be responsible for 100% of the following expenses:
 - » Travel, accommodation, non-conference meals, and miscellaneous expenses.
- Should conference presenters wish to attend the remainder of the conference or attend the Education Session, registration fees will apply.

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